ADMISSIONS REGULATIONS FOR THE ALLOCATION OF ACCOMMODATION AT
THE INTERNATIONAL UNIVERSITY CAMPUSE IN PARIS (CIUP)

These regulations lay down the terms for admission to the International University Campus in Paris (CIUP).

**ARTICLE I: GENERAL PROVISIONS**

1.1. Admission to the International University Campus in Paris (CIUP) is determined by these rules, in accordance with:

1) The deeds of donation of the houses of the CIUP,

2) The statutes of the CIUP, National Foundation (hereafter National Foundation),

3) The statutes of public utility foundations and similar which manage some of these houses,

4) The general regulations of the CIUP,

5) The agreements that bind the chancellery of the universities of Paris to the CIUP, National Foundation and to the other public utility foundations.

1.2. In accordance with the objectives of the CIUP:

- The hosting of students, teachers, researchers, artists, top-level athletes and confirmed technicians is primarily aimed at promoting exchanges between nationals of different countries, in a spirit of tolerance and mutual respect;

- The admission of newcomers to France is encouraged in order to contribute to the development of international mobility.

1.3. Admission to one of the CIUP’s houses (public utility foundations and similar, attached houses and independent foundations) is not governed by legislative and regulatory provisions related to leases of residential premises, in line with the legislation currently in force or, a fortiori, commercial leases. Each board of directors from a public utility foundations and similar has the opportunity to adapt these regulations with measures specific to its contingent, provided that they comply with these regulations.

1.4. In exceptional and consequently temporary cases, those who do not abide by these regulations, but who are able to prove an academic or cultural connection with a house, can be provided an accommodation on a temporary basis. These “hôtes de passage” do not benefit from the resident status.
ARTICLE II: THE ADMISSION APPLICATION TO THE INTERNATIONAL UNIVERSITY CITY OF PARIS (CIUP)

II.1. Applicants wishing to be admitted must submit an admission application on the CIUP website (www.ciup.fr) and provide all the required documents to compile their admission’s file.

II.2. Applicants’ admission applications are reviewed in the following order:
1) Those from students, from the school’s houses by each of these houses.
2) Those from nationals of countries represented within the CIUP, by the concerned houses
3) Those from other applicants, by the national foundation’s department in charge of admissions.

II.3. Applicants who may be admitted under partnership agreements are introduced by partner organisations and are subject to the admissions rules in force. Their application is reviewed by the signatory foundation (or similar). within the context of these partnerships, exceptions to the above contingent’s rules are granted by the National Foundation’s department in charge of admissions.

II.4. Applications are processed and examined according to the procedures and the schedule laid down by each house.

ARTICLE III: TERMS OF ADMISSION

The CIUP distinguishes between three categories of resident:

III.1. The student-resident

III.1.1. Application criteria:
- **Level of studies**: must have completed at least 3 years of higher education or obtained the equivalent without holding a doctorate.
- **Age**: must be aged at least 18
- **Academic project**: For the ongoing academic year of the stay, the applicant must be enrolled in the second cycle (4th year of higher education) in a French public or private higher education institution, primarily in the Ile-de-France region, or in a foreign institution bound by an agreement to a French higher education institution, in which the resulting degree is recognised by the state or issued by an institution or establishment whose status is generally recognised.

By special dispensation, the following may apply to reside at the CIUP:
- Applicants pursuing a 3rd year bachelor’s degree (3rd year of higher education) in the event that the numbers of a contingent represented at the CIUP by a house are not reached, or within the context of a special academic student exchange agreement;
- Solely for the house of Norway, the house of Canadian students and the foundations of Monaco and Biermans-Lapôtre, applicants pursuing a 2nd or 3rd year bachelor’s degree in Paris (2nd or 3rd year of higher education) within the context of a special academic student exchange agreement;
- Students enrolled in arts training, whose degrees are not generally authorised by the state, may be admitted where the planned degree follows three years of higher education and is issued by an institution of a generally recognised quality;
- Top-level athletes who are concurrently in a higher education institution.
III.1.2. Selection criteria:

The selection of student-residents takes the following into account for each applicant:

- The curriculum and academic project;
- Their motivation for admission to the CIUP;
- Financial resources (grants, apprenticeship contract, family support, salary, etc.);
- The desired dates of stay and the type of accommodation requested;
- The duration of stay already done at the CIUP.

III.2. The researcher-resident

III.2.1. Application criteria:

- Doctorate holders, or by exception graduate engineers and doctors;
- Having a research project accepted by a higher education/research institution or a university, or being invited by a higher education/research institution in the Île-de-France region.

III.2.2. Selection criteria:

The selection of researcher-residents takes the following into account for each applicant:

- The research project;
- The motivation for admission to the CIUP;
- Financial resources;
- The desired dates of stay and the type of accommodation requested;
- The duration of stay already done at the CIUP.

III.3. The artist-resident (and the cultural professional)

III.3.1. Application criteria:

Being an artist (in any discipline) or a professional in a cultural profession (curator, archivist, librarian or technician, who have completed their studies and are coming to the Île-de-France region for a specific exhibition, show or artistic project).

III.3.2. Selection criteria:

The selection of artist-residents takes the following into account for each candidate:

- The artistic project;
- The motivation for admission to the CIUP;
- Financial resources;
- The desired dates of stay and the type of accommodation requested;
- The duration of stay already done at the CIUP.

III.4. Spouses and children

A spouse or the person with whom the resident generally cohabits, and his or her children, may be permitted to reside on the campus during all or part of the stay of the resident whose accommodation they wish to share. The spouse or person with whom the resident regularly cohabits and his or her children do not hold resident status during this time.

This authorisation is subject to:
- The spouse being aged 18 or older;
- The availability of suitable accommodation in the house;
- The application of the house’s special pricing regulations.

**ARTICLE IV: THE ADMISSION DECISION**

**IV.1. Admission**
Admission is pronounced by each foundation or similar in the name of the whole of the CIUP.

**IV.2. Discretion**
Admission is at the discretion of the director of the house and, if need be, of the admissions board.

This decision is final and shall not be subject to appeal.

The director of each house pronounces the admission following deliberation by the admissions board when a meeting of the latter is convened.

With the aim of facilitating exchange between residents of all nationalities, the admitted applicant shall reside, on the director’s decision:
- In the house of the country or the house of the school to which he/she belongs;
- Or in another house.

This arrangement is called “brassage” (intermixing).

**IV.3. Confirmation**
Admission is confirmed by issuing a certificate of residence signed by the director of the house as well as a resident’s card, which attests the resident status. The resident’s card is strictly personal and non-transferable.

**IV.4. Re-application**
Any student/researcher/artist who has already resided at the CIUP may reapply for admission if he or she has not stayed at the CIUP for the maximum permitted duration of stay (see Article V). This renewed admission is not a right and in no way can be viewed as automatic.

It is subject to the same conditions as a first admission. It is also subject to the absence of infringement of the rules of the CIUP and of the houses during the previous stay.

**ARTICLE V: THE PERIOD OF STAY**

The CIUP provides housing and other services in a single venue intended to help its residents settle into their academic life in the Ile-de-France region.

In order to enable the greatest number of people to benefit from this provision, the length of a resident’s stay is limited.

In any case, the resident status is normally only issued for periods of stay of more than 1 month, except for special dispensations that may result from involvement in a university-based scientific or research project.

**V.1. the student-resident**

The year of the academic stay begins on 1 September and ends on 30 June.

Each student-resident is admitted for a maximum of one year of academic stay.

Admission over the course of the year is limited to 30 June at the latest.

An extension of the stay until 31 August is possible for curriculum reasons or because of distance from family, and is subject to availability in the house.

The cumulative duration of the stay may not exceed 30 months over a period of 6 consecutive years, the months of July and August not being counted as part of this period.
V.2. the Researcher-resident

A researcher-resident’s admission is set between specific dates, for a duration that may not exceed 12 months. His or her stay may be renewed for a cumulative duration which may not exceed 24 months over a period of 4 consecutive years.

V.3. the Artist-resident

An artist-resident’s admission is set between specific dates, for a duration that may not exceed 12 months. His or her stay may be renewed for a cumulative duration which may not exceed 24 months over a period of 4 consecutive years.

V.4. waiting period

When an applicant has already stayed at the CIUP and exhausted the maximum cumulative period, a new application is subject to the following conditions:
- An absence of 36 consecutive months from the CIUP is required if the applicant has already been accommodated as a student-resident.
- An absence of 24 consecutive months from the CIUP is required if the applicant has already been accommodated as a researcher-resident or artist-resident.

A resident who has exhausted the maximum period of stay cannot change status during his or her stay without adhering to the waiting period.

ARTICLE VI: DISPENSATIONS

Exceptions to these regulations can be granted by the general delegate of the CIUP on referral by the director who pronounced the admission. Derogations regarding the period of the stay are possible for serious health reasons or important academic curriculum or research needs. In this case, the derogation may not exceed 10 months for student-residents and 12 for others, and cannot be renewed.

ARTICLE VII: LOSS OR WITHDRAWAL OF RESIDENT STATUS

The resident status is automatically lost at the end of the period for which the admission has been pronounced.

The loss of resident status can also occur in the event of a false declaration or a breach of the rules at the CIUP or the house.

In public utility foundations and similar, the decision to withdraw the resident status is at the sole discretion of the director of the house.

When a resident admitted pursuant to a contingent is intermixed, the withdrawal of the resident status is jointly pronounced by the director of the concerned house (or the general delegate of the CIUP for the attached houses) and the director in charge of the contingent (or the general delegate of the CIUP for residents who are not depending of a contingent)
within the independent foundations and the attached houses, the decision to withdraw the resident status is at the sole discretion of the general delegate of the CIUP, as proposed by the director of the related house or foundation and upon the advice of the National Foundation’s department in charge of admissions.

In the final instance, the interested resident may appeal to the president of the board of directors of the public utility foundations and similar involved in the matter.

These regulations appear on the CIUP website and in each house.

Any dispute related to the application of the said regulations is solely under the jurisdiction of the Paris courts.

These regulations were approved by the board of directors at the CIUP on 23 June 2016.