



welcome service for foreign students

5 september to 10 november 2011

A welcome service for foreign students, run by the CIUP and the Paris City Hall, will be held at the cité inside the [maison internationale](#).

welcome, information and support

The unit is staffed by the bureau d'accueil des étudiants en mobilité ([BAEM](#)) and a multi-lingual team of French and foreign students.

The team will help you answer many different questions linked to your mobility, including finding accommodation, administrative procedures, work regulations, learning French and leisure activities. They will then orient you to the public services on site that will start processing your claims on-the-spot.

Languages spoken: English, Spanish, Romanian, Portuguese, German, Arabic, Russian, Chinese, Swedish, Persian, Kazakhstan.

opening hours: Monday to Friday, from 8h30 to 16h30

health check/ visa de long séjour valant titre de séjour

A branch of the **office français de l'immigration et de l'intégration** ([OFII](#)) will be present. Its role is to make appointments for **newly arrived Paris-based students** (in France on the "Long stay visa qualifying for a residency permit" ref: R311-3 6° of the CESEDA) to attend an obligatory health check for non-European citizens. The health check must be carried out as soon as possible (within 3 months of arriving in France).

opening hours: Monday to Thursday, from 8h35 to 16h30, Fridays from 8h35 to 16h.

residence permit

Officers from the [préfecture de police de Paris](#) will be on site to process claims from **students residing in Paris** for:

- > An initial student residence permit (for Algerian students, Bulgarian or Romanian students who want to work and students who have come to France on the old long-stay visa. (L.313-7-I of the CESEDA)
- > Renewal of the residence permit for students residing at the cité internationale.

opening hours: Monday to Thursday, 8h35 to 16h30. Fridays, 8h35 to 16h

financial housing assistance

this service is open to all students

The [caisse d'Allocations Familiales \(CAF\)](#) offers an on-site service for rapid processing to apply for this financial assistance. you can make your claim online through computer terminals linked to the CAF internet site and print off the forms you have filled in. two CAF officers are there to guide you through the process.

opening hours: monday to Friday, 8h30 to 16h30.

work permits

A representative from the office of Foreign workers - [direction départementale du travail](#)- will be there to advise on legislation for student workers and on the steps to take if you want to change your status from student to employee.

opening hours: monday from 9h to 13h and from 14h to 16h30.

health insurance

An advisor from [La mutuelle des Etudiants \(LMDE\)](#) and the [société mutualiste des Etudiants de la Région Parisienne \(SMEREP\)](#) (two student health cover bodies) provides information on health insurance and complementary cover, refunding medical costs, applying for a health card (*carte vitale*) or declaring a named doctor.

LMDE: monday and Thursday from 9h to 13h and from 14h to 16h30

SMEREP: wednesday and Friday from 9h to 13h and from 14h to 16h30

transport

A member of the [RATP](#) is on site to inform and advise students on buying tickets or travel cards.

september : 6, 8 and 13, from 9h to 13h and from 14h to 16h30

october : 4, 6 and 11, from 9h to 13h and from 14h to 16h30